

**Collection Evaluation Form
Acquisition Proposal - Donation**



Collection: Military Technology

Donor:

Interim Receipt No:

Description:

File No.:

Part 1 Assessment of Significance

Primary Criteria

<input type="checkbox"/> Historic <input type="checkbox"/> Social or Spiritual <input type="checkbox"/> Aesthetic <input type="checkbox"/> Scientific, Research or Technical	
---	--

Which part of the Collection Development Plan does this item/collection support?

Comparative Criteria

Provenance and associations

Relationship to current collection

Significance as part of a collection or group of items

Searched: MICA Other

Relationship to other institutions' collections

<input type="checkbox"/> Representativeness <input type="checkbox"/> Rarity, unusual or outstanding value <input type="checkbox"/> Intactness, completeness or originality <input type="checkbox"/> Interpretive potential	
---	--

Statement of significance

Highly significant
 Significant
 Limited significance
 Not significant

Part 2 Assessment of Benefit and Resource Implications

Ownership and Access		
Does the potential donor have legal title to the material? Provide details.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
To your knowledge, has the material been gained in contravention of legislation?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are there any known legal requirements for managing the item(s)? If Yes, note requirements:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is the potential donor seeking to impose conditions? If Yes, note conditions and are these reasonable?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Who is the copyright holder? Provide details.		
Is the copyright holder assigning copyright to the Memorial?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Provide details of any copyright implications.		
Code of Ethics		
Are there any ethical issues involved in acquiring this material as defined in the DI-A 4.6 Code of Ethics relating to the National Collection.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Physical Condition and Conservation Issues		
What is the condition of the item/collection and does the item/collection require substantial conservation treatment to make it stable and/or exhibitable?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are there any long-term maintenance issues? If Yes, an assessment by the Conservation section is required.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Provide details of any immediate induction treatment that would be required?		
Collection Management Issues		
Would the acquisition of this item/collection have storage implications? If Yes, a Registration assessment is required.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
OH&S Issues		
Does the object potentially contain any hazardous material? Provide details.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is the material particularly difficult to move or handle? If so, will it require specialist equipment or training?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Funding

Does the acquisition of this object have implications above normal operating plans? If yes, provide details.

 Yes No

Anticipated costs associated with acquisition:

\$

Purchase Cost

Transport/recovery

Induction/conservation costs

Storage costs

Export licences and other fees

Other

Total Cost

Proposed source of funds:

Valuation NA

Is the cost (purchase and/or other costs) of acquiring the item/collection reasonable based on the market value and significance?

 Yes No**Recommendation:** Significance and benefits outweigh resource implications therefore **ACCEPT** Resource implications outweigh significance and benefits therefore **REJECT**

Reasons:

Evaluation undertaken by:

Date:

Level of approval required: Curator Section Head Assistant Director
National Collection Approved Not Approved Approved Not Approved Approved Not Approved